

**M**INUTES OF THE VERNAL CITY COUNCIL SPECIAL MEETING HELD  
JUNE 29, 2016 at 4:00 p.m. in the Vernal City Council room, 374 East Main, Vernal,  
Utah 84078.

**PRESENT:** Councilmembers Ted Munford, Dave Everett, Bert Clark, Samantha Scott, and Mayor Sonja Norton. Councilmember Travis Allan was excused.

**WELCOME:** Mayor Norton welcomed everyone to this special meeting.

**ACKNOWLEDGEMENT AND APPROVAL OF SPECIAL MEETING:** Councilmember Dave Everett moved to approve this special meeting. Councilmember Samantha Scott seconded the motion. The motion passed with a unanimous vote.

**PUBLIC HEARING: FY2016 BUDGET REOPENER #2 – ORDINANCE NO. 2016-10:** Mayor Norton opened the public hearing. Ken Bassett explained that the the purpose of this public hearing is to allow the public to weigh in on the final budget and make necessary adjustments to expenses and revenues before the end of the fiscal year. The Council met with the department heads and made adjustments to each department's budget. The tax revenue decreased by \$83,000 mostly from highway sales tax, so in order to balance the budget, funds had to be transferred from the unappropriated fund balance. At the beginning of the fiscal year, the projected dollar amount to be transferred from the unappropriated fund balance was \$407,000 dollars. During the first budget reopener the projected amount was changed to \$276,000 and now the final actual dollar amount is \$218,000. The main reason for the difference is the police vehicle lease. Initially the intent was to transfer \$200,000 from the general fund to the equipment replacement fund to cover that expense. However, there are enough funds in that budget for the next few years so that transfer was not necessary. After adjusting the budgets, the total budget for this fiscal year is \$9,709,000. Mayor Norton asked if the staff is aware of any expenses that have not been billed yet besides the costs from Uintah County. Mike Davis, Finance Director, answered no. There being no public comment, the hearing was closed. After further discussion, *Councilmember Bert Clark moved to approve the FY2016 Budget reopener #2, Ordinance No. 2016-10.* He asked if the City has recouped any costs from the Haven Estates infrastructure yet. Mike Davis answered that the City received \$149,000 last year and \$35,000 this year. Ken Bassett stated the total cost for that project was around \$200,000 dollars. *Councilmember Dave Everett seconded the motion. The motion passed with the following roll call vote:*

*Councilmember Munford.....aye;*  
*Councilmember Everett .....aye;*  
*Councilmember Scott.....aye;*  
*Councilmember Clark.....aye.*

**REQUEST TO AMEND THE VERNAL CITY MUNICIPAL CODE - SECTION 15.01.010 - CODES - FEES - ORDINANCE NO. 2016-08:** Cory Coleman, Building Official, explained that every year the State Legislature reviews the building codes and adopts new codes, usually on a three year cycle. This year the State Legislature adopted the 2015 codes. He did note that after further research, the fire code also needed to be amended as referred to by Utah State Code.

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Mayor Norton asked if the City code had to be specific about the year. Ken Bassett stated yes. Councilmember Munford asked if this is required by the State of Utah. Cory Coleman answered yes. He stated that in the building community, developers ask why the City has adopted international codes, and sometimes there are exceptions approved by the State. *Councilmember Samantha Scott moved to approve Ordinance No. 2016-08 with the correction on #5. Councilmember Dave Everett seconded the motion. The motion passed with the following roll call vote:*

*Councilmember Munford.....aye;*  
*Councilmember Everett .....aye;*  
*Councilmember Scott.....aye;*  
*Councilmember Clark.....aye.*

**ADJOURN:** There being no further business, *Councilmember Bert Clark moved to adjourn. Councilmember Ted Munford seconded the motion. The motion passed with a unanimous vote and the meeting was declared adjourned.*

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Mayor Sonja Norton

ATTEST:

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Roxanne Behunin, Deputy Recorder

( S E A L )